



TRUSTEES FOR ALASKA

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BOARD OF DIRECTORS APPLICATION FORM

Thank you for your interest in serving as a member of the Board of Directors of Trustees for Alaska. As a board member, you'll be part of a group of decision-makers and can influence the current and future shape of Trustees for Alaska. Completing this form will help you understand the skills and time/resource commitments of this position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to Trustees for Alaska, 121 W Fireweed Ln Ste 105, Anchorage, AK 99503 or by email to aboyd@trustees.org.

This application will be kept confidential and on file at the Trustees for Alaska office. Applications are used by the Board to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members.

BOARD MEMBER RESPONSIBILITIES

- **Provide organizational governance:** The Board defines and oversees the vision and mission of Trustees. It ensures that the strategic and annual plans for programs and services are in accordance with the mission.
- **Contribute to the financial health:** Board members shall contribute to Trustees' fundraising success by working with development staff and making at least one personally significant financial contribution each year.
- **Support the Executive Director:** The Board shall be responsible for selecting, supervising, evaluating and supporting the Executive Director with the resources s/he needs to maintain a healthy and sustainable organization.
- **Serve as an ambassador/spokesperson:** The Board shall be spokespeople in the community to promote Trustees' mission, vision, and programs.
- **Ensure fiscal and legal responsibility:** The Board maintains oversight for the legal and fiscal activities of the organization. This includes maintaining adequate knowledge of the organization's financial position, ensuring proper financial controls are implemented, approving an annual budget, overseeing an annual audit, and ensuring a robust development plan for the organization is in place.



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VISION

A wild and vibrant Alaska where fish, wildlife, and people thrive.

MISSION

Use the law to protect and defend Alaska's lands, waters, wildlife, and people.

VALUES

Leadership in our approach to emerging conservation issues and priority campaigns
Foresight in anticipating and preparing for new environmental threats
Passion for protecting the wildlands, wildlife, and people of Alaska
Innovation in the way we use the law to protect Alaska
Respect for people, cultures, and environment
Perseverance in addressing our challenges
Integrity in who we are and how we work
Excellence in our work

BOARD MEMBER COMMITMENTS

- Participate in person (preferred) or on the phone 2 times per year for face-to-face board meetings.
- Read and become familiar with Trustees' by-laws and policies upon joining the board.
- Serve on at least one committee or special project during the year.
- Support the Trustees staff in their implementation of the mission and strategic plan.
- Fulfill ongoing donor outreach responsibilities.
- Stay well informed regarding Trustees' program work through various means, including reading Trustees' monthly reports and newsletter.
- Understand role and responsibilities as a member of this Board.
- Actively participate in the Board's annual evaluation and planning.
- Read materials distributed for Board or committee review prior to the meeting in order to ensure best use of time at such meetings.
- Ask for clarification on any matter before making governance decisions.
- Listen to other's opinions with an open mind and objective perspective in order to work toward decisions and solutions in the organization's best interest.
- Respect the confidentiality of the Board's business.
- Avoid conflicts of interest and/or reveal potential conflicts of interest in a timely manner.



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CANDIDATE INFORMATION

NAME: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

DOB: _____ EMPLOYED RETIRED

COMPANY/ORGANIZATION NAME
(Last employer if retired)

YOUR TITLE WITH COMPANY

CONNECTION TO ALASKA: _____

Please list any board service, volunteer work, special training, skills, professional membership, community activities, hobbies, special interests that may be useful to fulfill board responsibilities.

Briefly describe why you are interested in serving on the Trustees' Board.

Which of your skills would you like to utilize on the Board? Check those that apply:

- | | |
|---|---|
| ☐ Board development | ☐ Financial management |
| ☐ Strategic planning | ☐ Community networking |
| ☐ Fundraising | ☐ Marketing |
| ☐ Other: | |



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Is there anything in your history (e.g., potential work or political involvement) that conflict with the mission and goals of Trustees for Alaska? Is there anything else such as conflicts of interest or legal issues that would give cause for concern with a seat on the Trustees for Alaska Board?

Members stay connected to Trustees for Alaska through meeting attendance, committee work, events, e-mail, and other Trustees for Alaska communications. Do you have the time and resources to be an active member of the Trustees for Alaska Board?

What are your expectations from the management of Trustees for Alaska should you become a board member?

Board members are by law responsible for the conduct of the organization including ensuring it is complying with grant obligations and managing its financial resources with applicable accounting standards, and ensuring financial viability. Trustees for Alaska does hold directors and officer's insurance to cover any potential liability of board members. Do you understand these duties or have any questions or concerns about them?

Anything else you would like us to know?